



OPEN ENROLLMENT REGISTRATION PROCEDURES January 29th, 2022

Bridgport Catholic Academy provides innovative and cutting-edge curriculum and instructional programming. Our exciting educational experience reflects the wonderful relationship between our students, parents, and school staff, as well as the surrounding community of faith. We are all partners in your child's success!

Thank you for choosing BCA as an option for your family!

Procedures:

Registration links for PreK3, PreK4, Kindergarten, and Grades 1-8 will be sent out via BCA Updates and will be available on our website. *The links will go live on Saturday, January 29th at 9:00, 10:00, 11:00, and 11:30, by grade level.*

The link will ask for basic information including: **student name, date of birth, Parent/Guardian names, contact number, and email**. Once the form has been completed, **click the submit button**. The completed forms will be time stamped. Students will be admitted into classes on a first-come, first-serve basis, (with priority given to full-time enrollees) until full. Once full, we will begin to create our waitlists.

****You will be notified by the end of the day if you have secured a spot in class for your child or if they will be on our waitlist, and what number they are.*** If you have secured a spot in the class of your choice, you will have until 3:00 on Wednesday, February 2nd, at 3:00 to bring your forms (registration, birth, and baptismal certificate, tuition contract) and fees (registration and curriculum fee) to the school office. *Registration forms, admissions requirements, and tuition information will be on our website before open registration. *If forms and fees have not been received, and the office has not been made aware of extenuating circumstances, you will forfeit your class spot and the first student on our waitlist will be offered the spot.*

The links will not be active until registration on Saturday, January 29th.

- **The PreK3 link will be active at 9:00 a.m.**
- **The PreK4 link will be active at 10:00 a.m.**
- **The Kindergarten link will be active at 11:00 a.m.**
- **The link for Grades 1-8 will be active at 11:30 p.m.**

If you have any questions, please call the school office: 773.376.6223

#wearebca

