

Smiles and Files Day



Let's Get Ready for a New School Year!

Tuesday, July 27th 9:00-12:00: Last Names A-H

Wednesday, July 28th 9:00-12:00: Last Names I-Q

Thursday, July 29th, 9:00-12:00: Last Names R-Z

Bridgeport Catholic Academy Administration has scheduled three "Smiles and Files" Day and asks families to visit the school on their respective day to pay the first month's tuition, turn in required medical forms and fill out potential required paperwork. **We hope that all school families can come at the times assigned (FIRST LETTER OF FAMILY LAST NAME), but understand that work or other family commitments might require that you come at an alternate time.**

If your scheduled day does not work for you, please make an appointment with Mrs. LiFonti or Mrs. Thompson to fill out forms.

HEALTH FORMS

These paper forms will be collected on your assigned day. Please have them completed and ready to submit at Smiles and Files Day.

Paper Forms

**copies can be found on our website*

Physical Exam Form including Immunization Records: Required for PreK-3, PreK-4, Kindergarten, 6th Grade and **all new and transfer** students in any grade.

Dental Exam Form: Required for **Kindergarten, 2nd Grade, 6th Grade** and all new and transfer students in any grade.

Eye Exam Form: Required for **Kindergarten** and all new and transfer students in Grades 1-8.

***Medication Procedures & Authorization Forms**

Required for **ANY** medication that is kept at school, whether RX or OTC, that is given regularly or as needed.

Medications will NOT be accepted without forms signed by physician AND parent.
NO expired medications will be accepted.

***Food Allergy & Anaphylaxis Form** (if applicable)

Allergy and Asthma Action Plan needs to be recent within the calendar year.

***Allergy/Asthma Kits**

Submit medications with current prescriptions for those students requiring Epi-Pens or other special meds.

Sports Proof of Medical Exam

Required for Grades 4-8 if participating in BCA Athletics

Online Forms

Back-to-School forms will be filled out and returned THAT DAY.

Summer Hours

Our summer office hours are 9:00am-12:00pm Tuesday through Thursday.
Please call with any questions 773.376.6223